

CAMDEN-WYOMING SEWER & WATER AUTHORITY

P.O. BOX 405, CAMDEN-WYOMING, DELAWARE 19934

*Minutes of the Camden-Wyoming
Sewer and Water Authority
Regular Session - Authority Meeting
Held on March 12, 2013*

Authority Members present:

Ms. Barbara Blomquist
Mr. Jeffrey Conner
Mr. Michael Quinn
Ms. Tracy Torres
Mr. James Wood

**Also in attendance representing
the CWS&WA:**

Mr. Harold Scott, Authority Superintendent
Mr. Soheil Gharebaghi, P.E., Authority Engineer

Public in Attendance:

Meeting Attendance/Sign-in Sheet;
available at the CWS&WA Office

The Camden-Wyoming Sewer and Water Authority (CWS&WA) met at the CWS&WA Office on March 12, 2013. In the absence of the Authority Board's Chairperson, the meeting was called to order at 7:00 p.m. by the Vice Chairperson, Ms. Torres.

There were no items removed from the Consent Agenda.

Maintenance & Operations Status (Superintendent Report):

Mr. Scott distributed the period's Operation and Maintenance Report and discussed the same. Mr. Scott talked about maintenance related items associated with the Lowe's sanitary sewer pump station. Mr. Scott explained the erratic cycling of the pumps at the station which had been caused by material, such as adult wipes, tatters, etc., rendering the station's check valves inoperable. Mr. Scott noted that the pump station's two check valves had been replaced in 2011, at a cost of approximately \$2,000, each. Emphasis was also placed on prevention of future problems at the Authority's seven sanitary sewer pump stations by discouraging the discharge of adult wipes, or any other like matter, into the Authority's sanitary sewer system.

Mr. Scott indicated that the use of treated, or finished water, for irrigation purposes was discouraged by federal, state, and local agencies with proper jurisdiction over the allocation and usage of underground water resources. The Environmental Protection Agency (EPA), Delaware Department of Natural Resources and Environmental Control (DNREC), and Delaware Rural Water Association (DRWA) have all urged the reduction in the use of deep aquifer waters for irrigation purposes. In fact, DNREC has targeted a maximum for Unaccounted for Water (UFW) of less than 10% of total water production, Mr. Scott added. Mr. Scott requested the Board's consideration and reflection on the implications of the matter for future discussion surrounding the use of the Authority's treated water for irrigation purposes.

Maintenance & Operations Status (Superintendent Report, cont.):

Mr. Scott indicated that, of the Authority's total accounts receivables (AR) of approximately \$113,000, AR's which had aged more than 180 days amounted to approximately \$63,000 and were mostly associated with residential properties in foreclosure or other financial distress. Mr. Scott noted that there were no water service shut-offs during the past period due to winter weather and low temperatures, as some heating systems required water service availability.

Mr. Scott advised that the next water meter reading and billing activities would occur on March 18, 2013, and March 27, 2013, respectively.

Mr. Scott discussed the Delaware Mutual Aid and Assistance Agreement for Intrastate Water/Wastewater Agency Response Network (WARN). Essentially, utilities would be asked to make their crews available to other states during catastrophic emergencies, Mr. Scott explained. Mr. Scott indicated that the Authority would not be obligated to send its crews, however, the Authority's Attorney would be asked to review the Agreement for possible consideration by the Board at a future Regular Meeting, Mr. Scott added.

Engineering Report:

Gharebaghi reported that a meeting had been held with a Delaware Department of Transportation (DelDOT) representative on February 19, 2013, at the Authority's conference room, regarding the construction plans for the reconstruction of the bridge over Isaac's Branch on West Railroad Avenue (Bridge 2-195A). Mr. Steward, representing DelDOT, Mr. Quinn, Mr. Scott, and Gharebaghi representing CWS&WA, and Ms. Haddick, representing the Town of Wyoming had attended the Meeting. The meeting had also been attended by Ms. Fuleher and Mr. McFann, Gharebaghi said. Because the purpose of the meeting had been discussion of the impact of DelDOT's project on CWS&WA's underground assets only, Mr. Steward indicated that he would put the Town of Wyoming's representatives in touch with DelDOT's project manager to discuss other impacts of the proposed bridge reconstruction such as during-construction traffic detours. According to DelDOT, the work was anticipated to commence in June 2013, and end in September 2013, Gharebaghi noted.

The Authority's 10-inch diameter water main along Wyoming Mill Road would be impacted and the State would like to relocate a portion of the water main so as to eliminate a conflict between the existing water main and the proposed bridge construction, Gharebaghi explained. To this end, a field meeting had been held with representatives of George & Lynch to develop estimates of probable costs for this activity. It was noted that all costs associated with the water main relocation would be the responsibility of the State.

Legal Report:

There was no legal report.

Approval of the Consent Agenda:

Motion: Mr. Wood made a motion to approve the Consent Agenda, seconded by Mr. Quinn. Motion carried unanimously.

Board Members' Remarks:

Ms. Torres discussed the once proposed land development of Winterberry Woods in Kent County, approximately 3 miles west of the Town of Wyoming. The Authority had agreed to provide water and sewer utility services to the proposed land development back in 2005. However, Ms. Torres explained that the Authority's agreements with the developer had expired in 2011. Ms. Torres questioned whether the Authority Board had approved a September 2011 letter, addressed to the Kent County Planning Department, in which the Authority had expressed ability and willingness to serve Winterberry Woods. Mr. Scott explained that the subject letter had been sent under the signature of the Authority's previous Chairperson. Mr. Scott indicated that according to the Authority's Attorney the matter was a dead issue since the County's approval of the proposed land development had expired. It was further explained that sewer or water capacity commitments or any agreements with any entity in connection with sewer and water utility services for winterberry Woods by CWS&WA would require the review and approval of the Authority's current Board.

Visitors' Comments:

Mr. McFann gave a favorable reception to the Mutual Aid program and encouraged the Authority to approve the Delaware Mutual Aid and Assistance Agreement.

Adjournment:

Motion: Mr. Quinn made a motion to adjourn the Regular Meeting, seconded by Mr. Wood. Motion carried unanimously.

The Regular Meeting adjourned at 7:26 p.m.

The next Regular Meeting will be held on April 9, 2013, at 7:00 p.m.

Respectfully Submitted,
CAMDEN-WYOMING SEWER & WATER AUTHORITY

Harold L. Scott, Sr.
CWS&WA Superintendent